

CTCL COVID-19 Response Grant Application

We estimate it will take approximately 30 minutes to gather and prepare the materials needed to complete the COVID-19 Response Grant Application.

We then expect that it will take approximately 15 minutes to complete the grant application questions below.

For an overview of what to expect when completing the grant application, including the materials you'll need to submit, visit <https://www.techandcivicliflife.org/grants/>

After submission of this information, CTCL may ask for additional information to help determine if your jurisdiction qualifies for a grant. CTCL reserves the right to verify with third party sources any information that you provide. By submitting this application, you consent to the collection of the information you submit, which may be used for the purposes described in CTCL's Privacy Policy.

Who is completing this grant application? *

<input type="text" value="Patty"/>	<input type="text" value="Weeks"/>
First Name	Last Name

What is your title? *

Please select the state and office (or official) you are applying on behalf of. *

<input type="text" value="Idaho"/>
<input type="text" value="County Clerk"/>

NOTE: We are unfortunately not able to grant to election administrators in American Samoa or Guam under local law.

What type of jurisdiction are you submitting an application on behalf of? *

- County
- City
- Village
- Town
- Township
- State or Territory
- Other

County Name *

Nez Perce

I certify that I am permitted to submit this grant request on behalf of the jurisdiction listed above. *

Yes

If you are unsure who is permitted to make grant requests on behalf of your jurisdiction, we encourage you to consult your county or city attorney.

Your initials *

PW

Initials of Requester

Today's Date

10-15-2020

Date

Contact Information

What number can we reach you at during business hours? *

Contact Information

What number can we reach you at during business hours? *

208 - 799-3115
Area Code Phone Number

Office Mailing Address *

1230 Main Street
Street Address

PO Box 896
Street Address Line 2

Lewiston ID
City State / Province

83501
Postal / Zip Code

What is the email address you use for work? *

pattyweeks@co.nezperce.id.us
example@example.com

Share a link to an official government page that contains your bio or lists you in a staff directory

<https://www.co.nezperce>

This field is preferred, but not required. It will speed the verification process and may lead to you receiving grant funds more quickly.

Grant Application Details

How many active registered voters does your jurisdiction have as of September 1, 2020? *

23734

Approximately how many full time staff (or equivalent) do you have on your team? *

8

What is your jurisdiction's total one-year budget allocated to elections for the fiscal year that includes September 1, 2020? *

420082

This is your current budget, not including any additional needs that the grant funds will cover.

Please upload a copy of your current elections budget *

Browse...

PDF, Excel, and Word file formats are accepted.

Please upload a W-9 for your jurisdiction *

Browse...

PDF, Excel, and Word file formats are accepted. If needed, you can find a blank W-9 form and instructions at <https://www.irs.gov/pub/irs-pdf/fw9.pdf>.

For which public purposes will your jurisdiction use grant funds? *

- Ballot drop boxes
- Drive-through voting
- Election department real estate costs, or costs associated with satellite election department offices
- Non-partisan voter education
- Personal protective equipment (PPE) for staff, poll workers, or voters
- Poll worker recruitment funds, hazard pay, and/or training expenses
- Polling place rental and cleaning expenses for early voting or Election Day
- Temporary staffing
- Voting materials in languages other than English
- Vote-by-mail/Absentee voting equipment or supplies
- Election administration equipment

Select all that apply. Grant funds may be used for any purpose that falls under the broad categories listed above. After you receive your grant, you will be permitted to reallocate grant funds between the above purposes with notice to CTCL.

Will acceptance of this grant require a vote of approval by your local legislature, council, or board? *

Yes

In many jurisdictions acceptance of grant funds requires a local approval process. For example a county commission may vote to accept the funds and then distribute them to the election department. If you have questions about how this process works in your jurisdiction, we encourage you to consult your county or city attorney.

Title of Individual Signatory or Name of Signatory Body *

Please provide the title of the individual who will sign the grant agreement. Or, if the grant agreement should be addressed to a commission or agency, please provide the name of that governmental body. This is who the grant agreement will be addressed to. The signatory could be, for example, the head of the election department or chair of the board of elections, the city or county attorney, the mayor or county executive, or chair of the county commission. There may be multiple officials who could fill this role, in which case we encourage you to select one who can be available to sign the agreement quickly.

Name of Individual Signatory (if applicable)

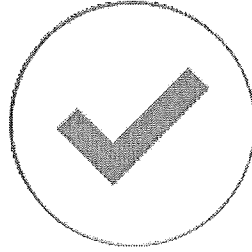
First Name

Last Name

How did you hear about this grant opportunity?

By clicking submit, you certify that the information and attached documentation in your application is accurate. Upon submission of your application, CTCL reserves the right to deny a grant to any applicant based on available funding, and all applications are subject to CTCL's criteria for approval and funding amount of any grant.

Powered by JotForm



Thank You!

Thank you for submitting your CTCL COVID-19 Response Grant application. You will receive an email confirming receipt of your application from grants@techandcivicliflife.org via JotForm.com. Please check your spam folder if you are unable to find it.

After reviewing your request and confirming eligibility, we will be in touch to discuss next steps. We expect to reach out within 2 weeks. If we experience delays to our timeline, we will post updates at <https://www.techandcivicliflife.org/grants/>

For answers to Frequently Asked Questions please visit <https://www.techandcivicliflife.org/grants/>

Now create your own JotForm - It's free!

[Create a JotForm](#)

Name Patty Weeks
 Email pattyweeks@co.nezperce.id.us
 State Idaho
 Jurisdiction Name Nez Perce County
 Office Name Nez Perce County Elections

1. Total CTCL COVID-19 Response Grant received: 21829.50

2. Please indicate how much of the grant funds were spent on the following public purposes between the dates of June 15, 2020 and December 31, 2020:

	\$ Amount
a. Ballot drop boxes	
b. Drive-through voting	
c. Personal protective equipment (PPE) for staff, poll workers, or voters	
d. Poll worker recruitment funds, hazard pay, and/or training expenses	667.57
e. Polling place rental and cleaning expenses	
f. Temporary staffing support	12884.98
g. Election department real estate costs, or costs associated with satellite election department office	
h. Vote-by-mail/Absentee voting equipment or supplies	
i. Election administration equipment	8276.95
j. Voting materials in languages other than English	
k. Non-partisan voter education	

3. Total grant expenditures on sections 2a-2k: 21829.50

5. I certify that grant funds have only been expended for the public purpose of improving, administering and ensuring the safety of elections. Yes

Your initials: PW

6. Are you interested in requesting a 6- No, I do not need an extension.

month extension
to your grant
agreement in
order to spend
down your grant
funds?

Here's an
opportunity to
celebrate your
accomplishments!

What did you do
with the CTCL
COVID-19

Response grant
funds that you're
most proud of?

If your annual
budget for
elections
permanently
doubled, what
would you be
able to
accomplish that
you can't
accomplish now?

Many of you
asked to share
photos of how
you spent the
grant funds.
While this is
completely
optional, we
welcome any
photos (or other
documents) you'd
like to send our
way!

Any other
thoughts you'd
like to share?

Keeping the public safe by adding staff in house and at polling places and use of e-pollbooks to speed up voting.

We would be able to add additional staff to polling places and provide connectivity to rural precincts for live e-pollbooks.

[2020 Lapwai Judge Swearing-in.jpg](#)

[Absentee Opening 1.jpg](#)

[Absentee Opening 2.jpg](#)

[Election 2020 ballots to be mailed.JPG](#)

[Extra Help.jpg](#)

[Fairgrounds.jpg](#)

We appreciate your support!

Once a month, we send out a newsletter called ELECTricity, which helps election officials stay current with election administration stories, technology, and best practices. We also send periodic updates about CTCL's trainings, resources, and tools. Would you like to receive this newsletter?

Yes, I'd like to receive CTCL's newsletter.

Today's Date 01-29-2021



CENTER FOR
TECH AND
CIVIC LIFE

October 20, 2020

Nez Perce County, Idaho
Election Administrator
PO Box 896
Lewiston, ID 83501

Dear Patty Weeks,

I am pleased to inform you that based on and in reliance upon the information and materials provided by Nez Perce County, the Center for Tech and Civic Life ("CTCL"), a nonprofit organization tax-exempt under Internal Revenue Code ("IRC") section 501(c)(3), has decided to award a grant to support the work of Nez Perce County ("Grantee").

The following is a description of the grant:

AMOUNT OF GRANT: \$21,829.50 USD

PURPOSE: The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in Nez Perce County in 2020 ("Purpose").

Before CTCL transmits these funds to Grantee, CTCL requires that Grantee review and sign this agreement ("Grant Agreement") and agree to use the grant funds in compliance with the Grant Agreement and with United States tax laws and the laws and regulations of your state and jurisdiction ("Applicable Laws"). Specifically, by signing this letter Grantee certifies and agrees to the following:

1. Grantee is a local government unit or political subdivision within the meaning of IRC section 170(c)(1).
2. This grant shall be used only for the Purpose described above, and for no other purposes.

3. Grantee has indicated that the amount of the grant shall be expended on the following specific election administration needs: Personal protective equipment (PPE) for staff, poll workers, or voters, Poll worker recruitment funds, hazard pay, and/or training expenses, Polling place rental and cleaning expenses for early voting or Election Day, Temporary staffing, Vote-by-mail/Absentee voting equipment or supplies, and Election administration equipment. Grantee may allocate grant funds among those needs, or to other public purposes listed in the grant application, without further notice to or permission of CTCL.
4. Grantee shall not use any part of this grant to make a grant to another organization, except in the case where the organization is a local government unit or political subdivision within the meaning of IRC section 170(c)(1) or a nonprofit organization tax-exempt under IRC section 501(c)(3), and the subgrant is intended to accomplish the Purpose of this grant. Grantee shall take reasonable steps to ensure that any such subgrant is used in a manner consistent with the terms and conditions of this Grant Agreement, including requiring that subgrantee agrees in writing to comply with the terms and conditions of this Grant Agreement.
5. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs may be applied to the grant. The Grantee shall expend the amount of this grant for the Purpose by December 31, 2020.
6. Grantee is authorized to receive this grant from CTCL and certifies that (a) the receipt of these grant funds does not violate any Applicable Laws, and (b) Grantee has taken all required, reasonable and necessary steps to receive, accept and expend the grant in accordance with the Purpose and Applicable Law.
7. The Grantee shall produce a brief report explaining and documenting how grant funds have been expended in support of the activities described in paragraph 3. This report shall be sent to CTCL no later than January 31, 2021 in a format approved by CTCL and shall include with the report a signed certification by Grantee that it has complied with all terms and conditions of this Grant Agreement.
8. This grant may not supplant previously appropriated funds. The Grantee shall not reduce the budget of the County Clerk ("the Election Department") or fail to appropriate or provide previously budgeted funds to the Election Department for the term of this grant. Any amount supplanted, reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.
9. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that (a) any of the above terms and conditions of this grant have not been met, or (b) CTCL is required to do so to comply with applicable laws or regulations.
10. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs for the Purpose may be applied to the grant.

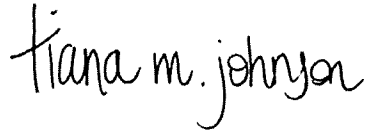


CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601
HELLO@TECHANDCIVICLIFE.ORG

Your acceptance of and agreement to these terms and conditions and this Grant Agreement is indicated by your signature below on behalf of Grantee. Please have an authorized representative of Grantee sign below, and return a scanned copy of this letter to us by email at grants@techandcivicliflife.org.

On behalf of CTCL, I extend my best wishes in your work.

Sincerely,



Tiana Epps Johnson

Executive Director

Center for Tech and Civic Life



CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601
HELLO@TECHANDCIVICLIFE.ORG

GRANTEE

By: Cathy Weik

Title: Elections Administrator

Date: 10/21/2020



CENTER FOR TECH & CIVIC LIFE
233 N. MICHIGAN AVE., SUITE 1800
CHICAGO, IL 60601
HELLO@TECHANDCIVICLIFE.ORG